

1 *Bylaws of*
2 **THE JACKSON COUNTY DEMOCRATIC PARTY**

3 *As adopted, January 9, 1997*

4 *As revised, April 26, 2018*

5 *As amended, September 27, 2018, As Amended May 23, 2019*

6 *As amended December 17, 2020*
7

8 **ARTICLE I – NAME AND PURPOSE**

9 **ARTICLE II – AUTHORITY**

10 **ARTICLE III – PARTICIPATION**

11 **ARTICLE IV – MEMBERSHIP AND DUTIES**

12 **ARTICLE V – COUNTY OFFICERS AND DELEGATES**

13 **ARTICLE VI – CENTRAL COMMITTEE**

14 **ARTICLE VII – ADMINISTRATIVE COMMITTEE**

15 **ARTICLE VIII – EXECUTIVE COMMITTEE**

16 **ARTICLE IX – STANDING, AD HOC AND SUBCOMMITTEES**

17 **ARTICLE X – CAUCUSES, ACTION GROUPS AND OTHER LEADERSHIP POSITIONS**

18 **ARTICLE XI – ENDORSEMENT PROCESS**

19 **ARTICLE XII – PLATFORM CONVENTIONS**

20 **ARTICLE XIII – FISCAL YEAR**

21 **ARTICLE XIV – PARLIAMENTARY AUTHORITY**

22 **ARTICLE XV – AMENDMENTS AND RULES**

23 **ARTICLE I – NAME AND PURPOSE**

24
25 The name of this organization shall be the Jackson County Democratic Party, also referred to as the
26 JCDP. The objective of the JCDP is to:
27

- 28 **Section 1.** Elect Democratic candidates and pass measures that promote the interests of the
29 Democratic Party within Jackson County, the State of Oregon and the United States.
30 **Section 2.** Register people as Democrats.
31 **Section 3.** Adopt a Jackson County Democratic Platform.
32 **Section 4.** Organize Democrats in Jackson County.
33 **Section 5.** Represent Jackson County in the Democratic Party of Oregon (DPO) State Central
34 Committee (SCC), the DPO Congressional District 2 (CD2) Committee and DPO
35 Caucuses.
36

37 **ARTICLE II – AUTHORITY**

38
39 The JCDP shall manage its affairs consistent with the Oregon Revised Statutes, including but not
40 limited to Chapter 248. The JCDP is empowered by DPO charter. The governing body of the JCDP is
41 the Central Committee and it may delegate its authority.
42

43 ARTICLE III – PARTICIPATION

44
45 The Central Committee shall ensure the widest and fairest representation of its members in its
46 organization and activities. All Central Committee meetings shall be open to the public. Discrimination
47 in the conduct of Party affairs on the basis of sex, race, age, religion, ethnic identity, economic status,
48 sexual orientation, or disability is prohibited. Rules shall be adopted by procedures that assure the fair
49 and open participation of all interested party members.
50

51 ARTICLE IV – MEMBERSHIP AND DUTIES

52
53 **Section 1. MEMBERSHIP:** Membership shall consist of precinct committee persons (PCPs)
54 elected or selected in accordance with ORS Sections 248.015 through Section 248.029.
55 A PCP may be selected by the Central Committee to fill a vacancy by a majority vote of
56 Central Committee members present at the meeting. A person who applies to be a
57 selected PCP must attend the Central Committee meeting at which their application is
58 presented; at this meeting, the Central Committee will vote on whether to approve the
59 prospective PCP. A selected PCP may not be approved in absentia. No person applying
60 to be a selected PCP may submit their application in between meetings of the Central
61 Committee. Except as provided in Section 248.035, other voting members are:

- 62
63 **A.** Officers or members of the Executive Committee not otherwise elected as precinct
64 committee persons {ORS.248.045 (c)}.
- 65 **B.** Officeholders who are Democrats resident in the County, or persons nominated for public
66 office as Democrats in the biennial primary {ORS.248.045 (c)}.

67
68 **Section 2.DUTIES:** The principal power of the JCDP is vested in the Central Committee, which:

- 69 **A.** Elects the officers of the Central Committee.
- 70 **B.** Fills open elected positions of the Central Committee, including officers, delegates and
71 alternates.
- 72 **C.** Approves the general budget and budget amendments as recommended by the Executive
73 Committee.
- 74 **D.** Passes resolutions.
- 75 **E.** Fills vacancies in County Party offices.
- 76 **F.** Endorses candidates and ballot measure campaigns, as further discussed in these Bylaws,
77 including but not limited to Articles IX and XI.
- 78 **G.** Transacts other business as prescribed and not inconsistent with law, DPO Bylaws, or these
79 Bylaws.

80
81 **Section 3. MEMBER REMOVAL:** ORS 248.029 establishes the process for removing an elected
82 PCP. A selected member of the Central Committee may be removed by a 2/3^{rds} vote of
83 PCPs present at the Central Committee meeting. This vote may be brought about by a
84 motion from the floor requiring a 2/3^{rds} vote for consideration, or by a petition bearing
85 the names and signatures of fifteen members of the Central Committee and previously
86 presented to the Administrative Committee. A motion from the floor which passes the

87 2/3^{rds} requirement may forego the petition process but removal of the PCP in question
88 may not take place until the next Central Committee meeting. The petition must clearly
89 state the reason the PCP is in question of being removed, as must the motion to remove.
90 The JCDP Chair will give sufficient notice to the PCP in question of the petition as soon
91 as possible upon receipt of the petition or passage of the preliminary motion to remove.
92 The Chair will also inform the Central Committee of the petition within one week of
93 receiving it. The meeting in which the PCP removal will be voted on must have the
94 removal stated on its agenda.

95
96 **Section 4.** Save and except as specified herein above, the Central Committee hereby delegates to
97 the Executive Committee the authority to exercise all those powers as authorized by
98 ORS 248.045, except as specifically excluded by said ORS 248.045.
99

100 ARTICLE V – COUNTY OFFICERS AND DELEGATES

101
102 **Section 1. OFFICERS:** The officers of the Central Committee are a Chair, a Vice-Chair, a
103 Secretary and a Treasurer. The officers shall be directly elected by the Central
104 Committee as detailed in these Bylaws, including but not limited to Article VI.
105

106 **Section 2. DELEGATES AND ALTERNATES:** Delegates to the SCC shall be
107 elected in

108 accordance with ORS 248.075 and the DPO Bylaws. Delegates to the CD2 Committee
109 shall be elected in accordance with DPO Bylaws. In accordance with DPO Bylaws, SCC
110 and CD2 delegates and alternates shall be gender-balanced. However, an alternate of any
111 gender may act in the place of a delegate, even if the missing delegate is of a different
112 gender. Alternates are asked to act in place of a delegate in their order of election.
113 Delegates and alternates are expected to attend at least quarterly Central Committee
114 meetings. The JCDP Chair is the SCC Delegation Chair and the JCDP Vice-Chair is the
115 SCC Delegation Vice-Chair and may act as the Chair. The Chair may appoint the Vice-
116 Chair to be the SCC Delegation Chair. At any SCC meeting, the SCC Delegation Chair
117 may appoint a temporary replacement, who is registered to vote in Jackson County as a
118 Democrat, to fill any SCC delegate spot which is not able to otherwise be filled by an
119 SCC delegate or alternate. The temporary replacement appointment will end when the
120 SCC meeting for which they are appointed adjourns. The CD2 Delegation Chair and
121 Vice-Chair shall be elected from among the CD2 delegates. The CD2 delegation officers
122 shall inform the JCDP Chair and Vice-Chair of CD2 delegates' and alternates'
123 attendance at CD2 meetings and report the business of the CD2 Committee to the
124 Executive Committee, in addition to any additional information applicable to the
125 delegation.
126

127 **Section 3. ELIGIBILITY AND FILING:** Any registered Democrat eligible to vote in Jackson
128 County may run and serve in any elected position of the JCDP. Candidates may
129 officially declare their intent to run by notifying the Administrative Committee.

130 However, candidates may also declare their candidacy from the floor of the
131 Organizational Meeting if they do not declare ahead of time. Upon request, PCPs and
132 candidates may be informed of all declared candidates. Two weeks prior to the
133 Organizational Meeting, all PCPs and candidates will be informed of all declared
134 candidates. Candidates will receive all available contact information from the
135 Administrative Committee, unless a PCP requests from the Administrative Committee
136 that some of their contact information be withheld.
137

138 **Section 4. TERM OF OFFICE:** The officers shall be elected for a term beginning at time of
139 election and ending upon the election of their respective successors. If the Secretary is
140 absent for a meeting, the Chair may appoint a temporary Secretary.
141

142 **Section 5. RECALL:** The procedure for recalling an officer, delegate or alternate shall be initiated
143 by a petition stating the reason for recall bearing the names and signatures of twenty
144 members of the Central Committee representing 1/3rd of precincts in which there is an
145 elected PCP. Once this petition is filed with the Office Manager, notice will immediately
146 be sent out to PCPs and the recall vote will take place at the next regularly scheduled
147 Central Committee meeting. A 2/3^{rds} vote of present elected PCPs is necessary to recall
148 an officer, delegate or alternate. If the recall effort is successful, the officer, delegate or
149 alternate is removed effective immediately. The vacant position shall be filled by an
150 election held at a regularly scheduled Central Committee meeting within 75 days of the
151 vacancy. A simple majority vote of present PCPs shall be required to elect a delegate or
152 alternate. A simple majority vote of present elected PCPs shall be required to elect an
153 officer.
154

155 Section 6. VACANCIES

- 156
- 157 **A.** Vacancies in the position of any elected officer, delegate or alternate shall be filled in a
158 subsequent meeting of the Central Committee. All PCPs, delegates, alternates and officers shall
159 be removed from office effective immediately if they cease to be a registered Democrat or are
160 no longer eligible to vote in Jackson County. In the case of the vacancy of the Chair, the Vice-
161 Chair shall become the Acting Chair. Within 75 days of the vacancy, an election to fill the
162 position of Chair for the remainder of the previous Chair's term shall be held at a regularly
163 scheduled Central Committee meeting requiring a simple majority of present elected PCPs to
164 elect.
- 165 **B.** The Executive Committee shall have the power, by a 2/3^{rds} vote of those present and
166 voting, to declare the Chair as incapacitated and unable to fulfill the duties of the Chair. The
167 Vice-Chair shall become Acting Chair for a period of up to 75 days or until the next regularly
168 scheduled Executive Committee meeting, whichever comes first, or until the incapacity ends, as
169 determined by the Executive Committee, or until the Central Committee determines the
170 incapacity is permanent and removes the Chair from office through a process as stated in
171 Section 5 of this Article.
172

173 **Section 7.DUTIES:** The duties of the JCDP officers, and the line of succession to the Chair, shall be as
174 follows:

175
176
177
178
179
180
181
182
183
184
185
186
187
188
189
190
191
192
193
194
195
196
197
198
199
200
201
202
203
204
205
206
207
208
209
210
211
212
213
214
215
216
217
218
219
220

- A. CHAIR:** The Chair shall:
1. Preside at all meetings of the Central, Executive and Administrative Committees and prepare a provisional agenda for each meeting;
 2. Be the principal spokesperson for the Jackson County Democratic Party;
 3. Comply with Oregon statutes pertaining to the administration of the Central Committee, its Organizational Meeting and other matters;
 4. Be a delegate to the State Central Committee and be the Delegation Chair, as specified in Section 2 of this Article;
 5. Vote only when the vote is done by secret ballot or if their vote will cause or block the attainment of a necessary vote count requirement;
 6. Perform other such duties as may be assigned by the Central Committee, Executive Committee, and/or the Administrative Committee.
- B. VICE-CHAIR:** The Vice-Chair shall:
1. In the absence of the County Chair, or in the event of the Chair’s inability to act as determined by the Executive Committee, the Vice-Chair shall perform the duties of the County Chair;
 2. Be the secondary spokesperson for the Jackson County Democratic Party.
 3. Be a delegate to the State Central Committee and be the Delegation Vice-Chair, as specified in Section 2 of this Article;
 4. Perform other such duties as may be assigned by the Central Committee, Executive Committee, and/or Administrative Committee.
- C. SECRETARY:** The Secretary shall:
1. Record and maintain minutes of the Central, Executive and Administrative Committees;
 2. Distribute these minutes to the members of each respective Committee;
 3. Maintain the records of adopted resolutions, and adopted bylaws and standing rules changes;
 4. Perform other such other duties as may be assigned by the Central Committee, Executive Committee, and/or Administrative Committee.
- D. TREASURER:** The Treasurer shall:
1. Be the custodian of all funds, securities and financial records of the JCDP;
 2. Perform other such duties as may be assigned by the Central Committee, Executive Committee, and/or Administrative Committee.
- Section 8. DELEGATES:** Delegates shall attend and represent the Central Committee in all scheduled meetings of the State Central Committee and 2nd Congressional District Committee. Missing three consecutive meetings shall be grounds for removal from the position, unless excused by the JCDP Chair or Vice-Chair due to illness, family matters, other business of the Party, or other extenuating circumstances as determined by the Chair or Vice-Chair. If a delegate will not be attending an SCC or CD2 meeting, as applicable, alternates must be contacted in order of election as soon as possible. If a delegate misses three consecutive meetings, the Chair or Vice-Chair will report the absences to the Central Committee. Alternates are expected to attend meetings as

221 requested. Alternates who miss three consecutive meetings which they were requested to
222 attend are also subject to the guidelines described in this Section.
223

224 **ARTICLE VI – CENTRAL COMMITTEE**
225

226 **Section 1. ORGANIZATIONAL MEETING:** The Central Committee meeting to elect officers
227 and delegates for the next biennial term shall be known as the Organizational Meeting
228 and shall be conducted according to ORS 248.033 through 248.035. The Organizational
229 Meeting shall be held in January of every odd-numbered year during the regularly
230 scheduled Central Committee meeting. The election of officers, delegates and alternates
231 shall be the sole agenda item of this meeting. Those elected shall take office effective
232 immediately upon election. A simple majority of present elected PCPs is required to
233 elect an officer. A simple majority of all present PCPs is required to elect delegates and
234 alternates. The balloting process shall be determined by the Administrative Committee.
235 The Organizational Meeting shall conclude with an announcement of all standing
236 committees which will be filled at the first regular meeting following the Organizational
237 Meeting.
238

239 **Section 2. REGULAR MEETINGS:** Regular meetings of the Central Committee shall be called
240 at least quarterly at such times and places as may be proposed by the Administrative
241 Committee and accepted by the Executive Committee.
242

243 **Section 3. SPECIAL MEETINGS:** Special meetings of the Central Committee may:

- 244 A. Be called by the Chair at such times as the Chair shall deem necessary.
- 245 B. Be called upon the vote of a majority of those present and voting of the Executive
246 Committee.
- 247 C. Be called by petition bearing the names and signatures of fifteen members of the Central
248 Committee representing 1/3rd of precincts in which there is an elected PCP.
249

250 **Section 4. NOTICE:** Notice of all meetings shall be given to all members of the Central
251 Committee at least six days prior to the date of the meeting as required by ORS 248.012.
252 The notice shall specify the time, date and place and a provisional agenda of the
253 meeting.
254

255 **Section 5. QUORUM:** A quorum shall:

- 256 A. Consist of at least ten members of the Central Committee.
- 257 B. May be ascertained by the Chair by requiring each precinct committee person to stand and be
258 identified. In the absence of a quorum, the Chair will not open the meeting and no business may
259 be transacted.
260

261 **Section 6. Section 6. Electronic Meetings:**
262

263 Any regular or special meetings may be called as an electronic meeting provided that the
264 means for all participants to be addressed and informed and to address and inform the
265 chair and the assembly is provided
266

267 **Section 7** **CONDUCT OF MEETINGS:** In accordance with ORS, including but not limited to
268 ORS 248.035(b), only elected precinct committeepersons and those selected to fill
269 vacancies; those persons holding public office; Democratic candidates selected through
270 a Primary Election; and members of the Executive Committee who have been granted
271 voting privileges by these Bylaws shall be permitted to participate in the transaction of
272 business. Proxies shall not be permitted at any meeting of the Central Committee. At the
273 discretion of the Chair, time limits and format may be set on agenda items and debate on
274 any issue, provided the Chair prescribes the limits prior to taking up the item or issue.
275

276 ARTICLE VII – ADMINISTRATIVE COMMITTEE

277

278 **Section 1. AUTHORITY:** The Administrative Committee shall:

- 279 A. Meet to consider a work plan for the upcoming term within one month on the Organizational
280 meeting of the Central Committee.
- 281 B. Serve as the personnel committee for the Central Committee. Upon the recommendation of
282 the Chair, it may also employ and release all paid personnel, provided that funds have been
283 budgeted as required by these Bylaws.
- 284 C. Review all contracts pertaining to the business of the Central Committee.
- 285 D. Perform such other duties as the Central and Executive Committees may direct, subject to
286 these Bylaws.

287

288 **Section 2. MEMBERSHIP:** The membership of the Administrative Committee shall be the
289 officers of the Central Committee.

290

291 **Section 3. MEETINGS:** Meetings of the Administrative Committee can be called by the Chair or
292 at the request of two members of the Administrative Committee. Meetings shall be held
293 at least quarterly.
294

295 ARTICLE VIII – EXECUTIVE COMMITTEE

296

297 **Section 1. AUTHORITY:** The Executive Committee will oversee all activities planned and
298 organized by the standing committees and the subcommittees thereof.

299

300 **Section 2. MEMBERSHIP:** The membership of the Executive Committee shall be:

- 301 A. The officers of the Central Committee;
- 302 B. The delegates, or alternate(s) acting in place of delegate(s), to the State Central Committee;
- 303 C. The delegates, or alternate(s) acting in place of delegate(s), to the Congressional District 2
304 Committee;
- 305 D. The Chair, or Vice-Chair acting as the Chair’s alternate, of all Standing Committees;
- 306 E. The Chair, or Vice-Chair acting as the Chair’s alternate, of all officially chartered Democratic
307 City and Area Clubs and Caucuses.

308

309 **Section 3. MEETINGS:** The meetings of the Executive Committee shall be held upon the call of

310 the Chair, or by five members of the Executive Committee with notice signed by these
311 five members and sent to all members of the Executive Committee. A quorum shall
312 consist of 7 members of the Committee.
313

314 ARTICLE IX – STANDING, AD HOC AND SUBCOMMITTEES

315

316 **Section 1. STANDING COMMITTEES:** The standing committees of the JCDP shall be:

- 317 **A. Budget and Finance** – the Budget and Finance Committee shall oversee the JCDP budget
318 in consultation with the Treasurer. The Budget and Finance Committee shall also oversee the
319 dispensation of funds to all caucuses and committees, whether in the approved budget or not.
320 All funding requests must first be proposed to the Budget Committee Chair and JCDP Chair.
321 The Budget and Finance Chair, in consultation with the Committee, shall develop a process for
322 requesting and dispensing funds.
- 323 **B. Platform & Resolutions** – the Platform & Resolutions Committee (PRC) shall handle all
324 proposed resolutions of the JCDP. The PRC Chair, in consultation with the PRC, shall develop a
325 face sheet and outline for proposed JCDP resolutions and make them available to all PCPs. Any
326 member of the Central Committee may propose a resolution. Resolutions must be submitted to
327 the PRC Chair and JCDP Chair a minimum of 25 days prior to the next regularly scheduled
328 Central Committee meeting in which the resolution is to be discussed and voted on. The PRC
329 may recommend passage or not of any proposed resolutions. A simple majority vote of PRC
330 members is required to pass a resolution out of Committee and up for a full vote of the Central
331 Committee. Resolutions without a recommendation or a do-not-pass recommendation may be
332 put up for a vote of the Central Committee if 2/3^{rds} of present PCPs at a regularly scheduled
333 Central Committee meeting support the motion. Passage of a resolution takes a simple majority
334 of PCPs present. Resolutions submitted with less than 25 days’ notice require a 2/3^{rds} majority
335 of PCPs present. No resolution is valid which has not first been submitted to the PRC Chair and
336 JCDP Chair. The PRC is also responsible for the JCDP Platform Convention, further discussed
337 in Article XII of these Bylaws.
- 338 **C. Rules** – the Rules Committee shall handle all proposed standing rules and bylaws changes.
339 No standing rule is valid which conflicts with these Bylaws. The Rules Chair, in consultation
340 with the Rules Committee, shall develop a face sheet and outline for proposed JCDP Standing
341 Rules and Bylaws changes. Proposed standing rules and bylaws changes must be submitted to
342 the Rules Chair and the JCDP Chair a minimum of 25 days prior to the next regularly scheduled
343 Central Committee meeting in which the proposed standing rules or bylaws change will be
344 made known to the full Central Committee for debate and discussion at the following Central
345 Committee meeting. The Rules Committee may recommend passage or not of any proposed
346 standing rules or bylaws change. A simple majority vote of Rules Committee members is
347 required to pass a proposed standing rules or bylaws change out of Committee and up for a full
348 vote of the Central Committee. Proposed changes without a recommendation or a do-not-pass
349 recommendation may be put up for a vote of the Central Committee if 2/3^{rds} of present PCPs at
350 a regularly scheduled Central Committee meeting support the motion. Not following any part of
351 this process will require a 2/3^{rds} vote to pass the standing rules change, otherwise a simple
352 majority is necessary to adopt. With the exception of caucus additions as stated in Article X, all
353 bylaws changes require a 2/3^{rds} vote, further discussed in Article XV of these Bylaws. No
354 proposed standing rules or bylaws change is valid which has not first been submitted to the

- 355 Rules Chair and the JCDP Chair.
- 356 **D. Campaign** – the Campaign Committee shall be the primary campaign arm of the JCDP,
357 handling all campaign business as determined by the Campaign Committee Chair and JCDP
358 Chair. The Campaign Committee Chair, with the Committee, shall also oversee the JCDP
359 endorsement process, further discussed in Article XI of these Bylaws.
- 360 **E. Communications and Technology** – the Communications and Technology Committee shall
361 maintain the JCDP website, all JCDP social media, unless the Committee has otherwise
362 delegated responsibility to a caucus, etcetera. The Committee Chair shall be in charge of
363 creating and dispensing press releases related to JCDP activity and passage of resolutions in
364 consultation with the JCDP Chair, unless otherwise instructed by the JCDP Chair or
365 Administrative, Executive or Central Committees. The Committee shall also oversee the
366 maintenance, installation, and other business related to JCDP electronics and technology in
367 consultation with the JCDP Chair. Proposals for the purchase or rental of technology for the
368 JCDP must first be submitted to the Committee Chair and JCDP Chair before going through the
369 regular funds request process.
- 370 **F. Community/Voter Outreach** – the Community/Voter Outreach Committee (Outreach) shall be
371 in charge of JCDP involvement in fairs, festivals, parades, marches, rallies, protests, etcetera.
372 Outreach shall also oversee JCDP involvement with elected officials, such as writing letters and
373 making phone calls regarding legislation.
- 374 **G. Office Management** – the Office Management Committee shall oversee the regular
375 operation of the JCDP office, perform credentialing duties, maintain PCP data and other such
376 business as instructed by the JCDP Chair and/or the Office Manager, who is the Chair of the
377 Office Management Committee.
- 378 **H. Neighborhood Leader Program** – the Neighborhood Leader Program Committee (NLP)
379 shall oversee the JCDP’s implementation of the Neighborhood Leader Program and encourage
380 Neighborhood Leaders to become PCPs if they are not already. The NLP Chair’s duties include
381 but are not limited to contacting Neighborhood Leaders, maintaining voter pledge cards,
382 keeping in contact with the DPO Neighborhood Leader Program as needed, and regularly
383 updating the JCDP Administrative, Executive and Central Committees on the Program.
- 384 **I. Fundraising** – the Fundraising Committee shall plan the fundraising events for the JCDP
385 and oversee their implementation. In consultation with the Communications Committee, the
386 Fundraising Committee shall advertise these events. The Fundraising Committee must, at
387 minimum, plan two fundraising events per year. All events must be approved by a majority vote
388 of the Executive Committee. The Fundraising Committee shall work with the Budget
389 Committee to determine estimates regarding total expenditures and income associated with the
390 work of the Fundraising Committee.

391

392 **Section 2. OFFICERS AND MEMBERS:** With the exception of the Office Management Chair,
393 as specified in this Article, all standing committee chairs and vice-chairs shall be elected
394 by their standing committee. A PCP, or person under the age of 18 with a declared
395 interest of becoming a PCP, may become eligible to be a member of a standing
396 committee by expressing their desire to the Central Committee. A majority vote of the
397 Central Committee is required to be elected to a standing committee. Each standing
398 committee may consist of 13 members, not including the JCDP Chair and Vice-Chair.
399 The JCDP Chair and Vice-Chair are automatic members of all standing committees. An
400 ad hoc nominating committee shall handle all nominations for standing committees and

401 will solicit nominations for committees which receive less than 13 nominations. At the
402 first regular meeting following the Organizational Meeting, standing committees shall
403 be populated by ballot, or by acclamation if there are fewer than 13 nominations for a
404 committee. Nominations from the floor are allowed. The JCDP Chair shall announce
405 and facilitate the first meeting of each standing committee following this election. The
406 first order of business of the first meeting of a standing committee following its
407 population shall be to elect the Standing Committee Chair, Vice-Chair and Secretary.
408 Committee Chairs shall oversee their committee, call meetings, inform members of
409 relevant information, inform the Executive Committee of any membership changes in
410 their committee, and take other action within the scope of the committee and as
411 instructed by the Central Committee. In the absence of the Committee Chair and Vice-
412 Chair, the JCDP Chair and Vice-Chair may serve as the Committee Chair or Vice-Chair.
413 There is no limitation regarding the number of committees on which a person may serve
414 or be an officer; however, it is highly encouraged that the Central Committee consider
415 diversity of participation when electing members. Each committee may determine by
416 vote whether or not to allow non-committee members into committee meetings. A
417 committee member who misses two or more consecutive committee meetings has
418 effectively resigned unless they are excused by the committee chair. A committee
419 member's absence is to be excused by the committee chair if advance notice is given
420 and it is due to illness, family matters, other business of the Party, or other extenuating
421 circumstances as determined by the committee chair. At least six days' notice is to be
422 given to committee members for committee meetings.
423

424 **Section 3. AD HOC AND SUBCOMMITTEES:** The Central Committee or Executive
425 Committee may appoint ad hoc committees by a 2/3^{rds} vote of members present at the
426 meeting. The method of appointment to the ad hoc committee shall be decided by a
427 majority vote of the Central or Executive Committee at the time the ad hoc committee is
428 created or may be included in the motion to establish the committee. Unless otherwise
429 specified in the motion, the Central or Executive Committee shall select one of the
430 methods outlined in the rules of order described in Article XIV for appointment to the ad
431 hoc committee. Subcommittees of a standing committee may be formed by a standing
432 committee chair or by a vote of 2/3^{rds} of committee members present.
433

434 **Section 4.** The absence of either or both the JCDP Chair and the JCDP Vice-Chair from a
435 committee meeting shall not cause the failure to achieve a quorum for conducting
436 committee business
437

438 **ARTICLE X – CAUCUSES, ACTION GROUPS AND OTHER LEADERSHIP POSITIONS**

440
441 **Section 1. CAUCUS CHARTER:** Caucuses may be chartered by a PCP submitting a proposed
442 mission statement to the Rules Committee Chair and the JCDP Chair. If the mission
443 statement is validated by the Rules Committee Chair and JCDP Chair, the PCP
444 proposing the caucus must then gather the names and signatures of at least fifteen PCPs
445 on a petition displaying the proposed mission statement of the caucus. Once this process
446 is completed, the caucus must be approved by a simple majority vote of all PCPs present
447 at the next regularly scheduled Central Committee meeting. Within 90 days of approval,

448 the new caucus must work with the Rules Committee to create a set of bylaws. If bylaws
449 are not created in this timeframe, the caucus is nullified and must go through the regular
450 approval process again. Approved caucuses will be listed in these Bylaws. Whereas
451 regular bylaws amendments require a 2/3rds vote, caucus additions require a simple
452 majority.

453
454 **Section 2. CAUCUS PURPOSE:** Caucuses are meant to encourage people with similar interests
455 to be active in supporting the Democratic Party and to inform the Democratic Party of
456 current issues affecting the community. The purpose of granting official recognition is to
457 enable the caucus to participate in the policy decisions and the outreach programs of the
458 JCDP. Caucuses may also be asked by the JCDP Chair to pursue certain goals or issues
459 within the scope of their caucus. Caucuses may also represent the JCDP at events within
460 the scope of their caucus if granted approval by the JCDP Executive Committee.
461 Caucuses must coordinate events with the JCDP Administrative Committee and, during
462 elections, with the DPO CD2 Committee if requested by the DPO CD2 Committee and
463 permitted by the JCDP Chair.
464

465 **Section 3. OFFICERS AND MEMBERS:** The chief petitioner for the formation of the caucus
466 will serve as acting chair of the caucus. Within thirty days of caucus bylaws approval,
467 the caucus must meet to elect officers as specified in their bylaws. All caucuses must at
468 minimum have officer positions of chair and vice-chair. If a caucus is without a chair or
469 vice-chair acting as a chair for more than sixty days, the caucus falls dormant. A caucus
470 may become active again once a PCP, or person under the age of 18 with a declared
471 interest of becoming a PCP, informs the JCDP Chair of their desire to be the caucus
472 chair. Any PCP, or person under the age of 18 with a declared interest of becoming a
473 PCP, may be a member of any caucus by informing the caucus chair of their desire.
474 Caucus chairs shall regularly update the Office Management Committee with a list of
475 their members.
476

477 **Section 4. CAUCUSES OF THE JCDP:** The current caucuses of the JCDP are:
478 **A. Environment** – The Environment Caucus supports and promotes local, statewide, and
479 national groups, campaigns, and activities that increase environmental quality and sustainable
480 energy.
481 **B. Health Care** – The Health Care Caucus helps our community members become
482 familiar with local health issues and increase access to care.
483 **C. Labor** – The Labor Caucus shall inform the JCDP of events and actions relating to Labor
484 issues pertinent to the scope of the JCDP.
485 **D. Latino** – The Latino Caucus shall listen and act in supporting our Latinx community and
486 inform the JCDP of events and actions relating to Latinx issues pertinent to the scope of the
487 JCDP.
488 **E. LGBTQ** – The LGBTQ Caucus advocates for and promotes community awareness of
489 LGBTQ inclusive policies, recruits and supports LGBTQ-identified candidates for elective
490 office and participates in the policy decisions and the outreach programs of the JCDP to
491 maximize support of the Democratic Party and its endorsed candidates.
492 **F. Veterans** – The Veterans Caucus shall inform the JCDP of events and actions relating to
493 veterans’ issues pertinent to the scope of the JCDP.
494 **G. Youth & SOU** – The Youth & SOU Caucus is dedicated to expanding the involvement and
495 citizenship of students through knowledge of current events and volunteer opportunities. The

496 Caucus shall also oversee the formation and implementation of Democratic clubs at schools in
497 Jackson County. The Caucus encourages greater political awareness at SOU while providing a
498 means for like-minded college students to get involved in Democratic politics on the local level
499 as well encourage interest in state and national politics.
500

501 **Section 5. CITY AND AREA CLUBS:** Clubs of the JCDP are officially chartered through the
502 JCDP by a majority vote of the Central Committee. They may act as their own entities
503 which support the Democratic Party within a geographical location in Jackson County.
504 They may establish their own bylaws and operating procedures without the involvement
505 of the JCDP. They may receive support from and collaborate with the JCDP but may not
506 act on behalf of the JCDP unless granted permission from the Executive Committee, or
507 the JCDP Chair if the club matter is urgent and cannot wait for a vote of the Executive
508 Committee. If the JCDP Chair grants permission, they must report the action of the club
509 to the Executive Committee at the next meeting of the Executive Committee. The
510 current clubs of the JCDP are:

511 **A. Mountain Meadows** – The Mountain Meadows Club is organized at the Mountain
512 Meadows Community in Ashland. The Mountain Meadows Club shall inform the JCDP of
513 events and actions relating to the Mountain Meadows community pertinent to the scope of the
514 JCDP.
515

516 **Section 6. ACTION GROUPS:** The JCDP Chair may form action groups regarding certain issues.
517 Any registered Democrat in Jackson County may be a member of an action group. The
518 facilitator of each action group shall be chosen by the members of the action group. The
519 facilitator of an action group must either be a PCP or have submitted an application to
520 become a PCP. The purpose of these action groups is at the discretion of the JCDP
521 Chair, the facilitator, the members of the action group, and the Central, Executive, and
522 Administrative Committees. Action groups may be formed at the discretion of the JCDP
523 Chair, or by a 2/3^{rds} vote of either the Central or Executive Committee. An action group
524 may be disbanded by a 2/3^{rds} vote of either the Central or Executive Committee. The
525 action group facilitator may appeal the disbandment of their action group to another
526 body. Action groups must coordinate events with the JCDP Administrative Committee
527 and, during elections, with the DPO CD2 Committee if requested by the DPO CD2
528 Committee and permitted by the JCDP Chair.
529

530 **Section 7. OTHER LEADERSHIP POSITIONS:** At the discretion of the JCDP Chair or 2/3^{rds} of
531 the Central, Executive or Administrative Committee, other leadership positions may be
532 established. If the JCDP Chair wants to create another leadership position, the position
533 must be ratified by a majority vote of the Executive Committee. The role, scope and
534 purpose of these positions are established by the founding body. The positions are active
535 until dissolved by the founding body.
536

537 ARTICLE XI – ENDORSEMENT PROCESS

538

539 **Section 1. DEFINITION AND PURPOSE:** Endorsement includes, but is not limited to, officially
540 or unofficially supporting a candidate or ballot measure campaign, campaigning for
541 them, providing funds to them, or giving any sort of support to them. The purpose of
542 endorsing a candidate or ballot measure campaign is to help elect the candidate, or pass
543 or defeat the ballot measure. A Democratic candidate is any candidate who is a

544 registered Democrat and has announced intentions to file or has filed to run for election.
545

546 **Section 2. ORIGINATION AND SCOPE:** The process for endorsing candidates and ballot
547 measure campaigns must originate with the Campaign Committee, unless stated
548 otherwise in these Bylaws and through the processes discussed in them. The JCDP may
549 endorse candidates during special elections and general elections. During a primary
550 election in which more than one Democratic candidate is filed, the JCDP shall not
551 endorse a candidate. The JCDP shall not endorse any candidate during an intra-
552 Democratic Party election. Endorsements not originating with the Campaign Committee
553 must take a 3/4th vote of Central Committee members present at the meeting. Advance
554 notice of the endorsement vote must always be given to all Central Committee members
555 as soon as possible and within 10 days of the candidate filing deadline passing. No
556 candidate may be endorsed who is not a registered Democrat unless by a 2/3^{rds} vote of
557 the Central Committee. Democratic candidates in general elections automatically have
558 the endorsement of the JCDP, except by a 2/3^{rds} vote of the Central Committee to oppose
559 or not endorse a Democratic candidate. All Democratic candidates in special elections
560 and both sides of a ballot measure in any election must be invited to participate in the
561 endorsement process, except by a unanimous vote of the Campaign Committee and a
562 2/3^{rds} vote of the Executive Committee. Any member of the Central Committee may
563 independently campaign for any candidate or ballot measure campaign, regardless of
564 endorsement status.
565

566 **Section 3. PROCESS:** A minimum of five months before a scheduled special election and
567 maximum of one month after a primary election, the Campaign Committee Chair must
568 call a meeting of the Committee. During this meeting, the Campaign Committee shall
569 determine the specific endorsement process for the upcoming election, including which,
570 if any, non-Democratic candidates to include in the process. Without exception, this
571 meeting is open only to Campaign Committee members. Additionally, except as
572 provided in Section 4 of this Article, candidates or those considering becoming
573 candidates may not be members of the Campaign Committee. Once a process is
574 determined by the Campaign Committee, it must be reported to the Administrative
575 Committee. Unless there is unanimous objection from the Administrative Committee,
576 the process is then reported to the Central Committee a minimum of ten days prior to the
577 Central Committee meeting in which the endorsement vote is to take place. The Central
578 Committee vote to endorse a candidate, unless otherwise specified, takes a simple
579 majority of Central Committee members present. The Central Committee vote to
580 support or oppose a ballot measure takes a 2/3^{rds} majority of Central Committee
581 members present.
582

583 **Section 4. USE OF ENDORSEMENT:** The JCDP may offer any resources or services not
584 prohibited by law to an endorsed candidate or ballot measure campaign. The candidate
585 or campaign may choose to refuse or accept any of the services offered. The JCDP may
586 not endorse any candidate who has explicitly stated to any member of the
587 Administrative Committee that they do not want the endorsement of the JCDP. The
588 JCDP Chair, unless they delegate otherwise, will oversee the implementation of
589 endorsement services. Upon endorsement, candidates and/or their proxies and

590 representatives from ballot measure campaigns should be invited to Campaign
591 Committee meetings, as determined by the Campaign Committee Chair.
592

593 ARTICLE XII – PLATFORM CONVENTIONS

594

595 **Section 1. PURPOSE:** The purpose of the JCDP Platform Convention shall be to adopt a platform
596 for the JCDP and submit to the DPO a list of nominees for delegates and alternates to
597 the DPO Platform Convention. The JCDP Convention Chair shall submit portions of the
598 adopted platform most useful and relevant to the DPO Platform to the DPO Platform &
599 Resolutions Committee. No other business shall be conducted during the Platform
600 Convention beyond the creation and adoption of a JCDP Platform and selection of DPO
601 Platform delegates and alternates.
602

603 **Section 2. CONVENTION CALL:** The Platform & Resolutions Committee, in consultation with
604 the Administrative Committee, shall call a JCDP Platform Convention at least 90 days
605 prior to the DPO Platform Convention. The PRC shall determine which Article
606 Committees will meet during the Convention. The PRC shall determine the Convention
607 agenda and schedule. The location and date of the Convention shall be determined by
608 the PRC and Administrative Committee. The PRC is responsible for drafting a platform
609 and, in consultation with the Rules Committee, creating Convention Rules and
610 Convention procedures. At least 30 days prior to the Convention, the JCDP must provide
611 Central Committee members with a draft platform and inform them of the time, place,
612 rules, agenda, and any fees for the convention. By a 2/3^{rds} vote of the PRC and
613 Administrative Committee or 2/3^{rds} vote of the Central Committee, the JCDP may
614 withhold a Platform Convention. The PRC Chair shall be the Platform Convention
615 Chair, unless they yield to the PRC Vice-Chair or wish to elect a Convention Chair. The
616 PRC Chair may, under their Article IX powers, appoint a subcommittee for the creation
617 of the Convention. If they do, the PRC Convention Subcommittee Chair may also serve
618 as the Platform Convention Chair at the discretion of the PRC Chair.
619

620 **Section 3. DELEGATES:** All registered Democrats residing within Jackson County are eligible to
621 participate at the Convention. Convention delegates shall make their intention to attend
622 known to the JCDP Chair and PRC Chair no less than ten days prior to the Convention.
623 Prospective delegates, using a form response created by the PRC, shall make known
624 which Article Committees they would like to participate in. The PRC Chair will appoint
625 delegates to each Article Committee. The Convention Chair may, at their discretion,
626 appoint additional delegates after the ten-day deadline has passed up until the call to
627 order of the Convention.
628

629 **Section 4. CONVENTION AND COMMITTEE OFFICERS:** The Convention Chair shall
630 appoint a Convention Vice-Chair or Vice-Chairs and as many Secretaries as deemed
631 necessary. The Convention Chair shall also appoint to each Article Committee a
632 Committee Chair, Recording Secretary, and Credentials Liaison.
633

634 **Section 5. PLATFORM CREATION:** Each Article Committee shall determine a process for

635 creating Article planks and a preamble relevant to their article through a process as
636 determined by the Convention Chair in consultation with the Article Committee Chairs.
637 The maximum number of Articles and planks of each Article shall be predetermined by
638 the PRC. Once an Article Committee's allotted time is over, business of the Committee
639 must stop unless otherwise granted by the Convention Chair. Each Article, preamble and
640 plank must be approved by a simple majority of delegates present and voting.
641 Amendments may be made from the floor by a 2/3^{rds} vote. Planks may be petitioned for
642 addition to an article from the floor through a process previously determined by the PRC
643 and Rules Committee.

644
645 **Section 6. INTERIM PLATFORM AMENDMENTS:** The Central Committee may amend the
646 JCDP Platform in between Conventions by a 2/3^{rds} vote of the Central Committee using
647 a process as determined by the PRC.
648

649 ARTICLE XIII – FISCAL YEAR

650
651 The JCDP fiscal year shall close the 30th day of June unless otherwise determined by the Budget
652 Committee Chair and the Administrative Committee.
653

654 ARTICLE XIV – PARLIAMENTARY AUTHORITY

655
656 The rules of procedure contained in the most recent edition of Robert's Rules of Order shall govern the
657 Jackson County Democratic Party and all of its committees in all cases in which they are applicable
658 and are consistent with the laws of the State of Oregon, DPO Bylaws, these Bylaws and JCDP Standing
659 Rules. The JCD rules chair may appoint a parliamentarian to act as such in all meetings in which said
660 parliamentarian is a part, as approved by the rules committee. If said parliamentarian is absent, or said
661 position remains vacant, the JCD chair may appoint a temporary parliamentarian.
662

663 ARTICLE XV – AMENDMENTS AND RULES

664
665 Unless otherwise noted in these Bylaws, including but not limited to Article IX and Article X of these
666 Bylaws, these Bylaws may be amended at any regular meeting of the Central Committee by a 2/3^{rds}
667 vote of those committee members present, provided that each member of the Central Committee has
668 been given at least ten days' notice of the proposed amendment along with the portion of the Bylaws to
669 be changed. Standing Rules changes require a simple majority to adopt, contingent to these Bylaws
670 including but not limited to Article IX. The Rules Committee Chair may make any grammatical,
671 clarifying or otherwise scrivener's corrections to the Bylaws and Standing Rules which do not change
672 the intent or meaning of the Bylaws or Standing Rules, provided that the Rules Committee and
673 Executive Committee are made aware of these changes at the regular meetings of the aforementioned
674 Committees. A member of the Rules or Executive Committee may object to any corrections made by
675 the Rules Committee Chair, in which case the correction must follow standard amendment procedures.
676

JACKSON COUNTY DEMOCRATIC PARTY BYLAWS