

1 *Bylaws of*
2 **THE JACKSON COUNTY DEMOCRATIC PARTY**
3 *As adopted, January 9, 1997*
4 *As revised, April 26, 2018*
5 *As amended, September 27, 2018, As Amended May 23, 2019*
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22 **ARTICLE I – NAME AND PURPOSE**

23
24 The name of this organization shall be the Jackson County Democratic Party, also referred to as the
25 JCDP. The objective of the JCDP is to:
26

- 27 **Section 1.** Elect Democratic candidates and pass measures that promote the interests of the
28 Democratic Party within Jackson County, the State of Oregon and the United States.
29 **Section 2.** Register people as Democrats.
30 **Section 3.** Adopt a Jackson County Democratic Platform.
31 **Section 4.** Organize Democrats in Jackson County.
32 **Section 5.** Represent Jackson County in the Democratic Party of Oregon (DPO) State Central
33 Committee (SCC), the DPO Congressional District 2 (CD2) Committee and DPO
34 Caucuses.
35

36 **ARTICLE II – AUTHORITY**

37
38 The JCDP shall manage its affairs consistent with the Oregon Revised Statutes, including but not
39 limited to Chapter 248. The JCDP is empowered by DPO charter. The governing body of the JCDP is
40 the Central Committee and it may delegate its authority.
41

42 ARTICLE III – PARTICIPATION

43
44 The Central Committee shall ensure the widest and fairest representation of its members in its
45 organization and activities. All Central Committee meetings shall be open to the public. Discrimination
46 in the conduct of Party affairs on the basis of sex, race, age, religion, ethnic identity, economic status,
47 sexual orientation, or disability is prohibited. Rules shall be adopted by procedures that assure the fair
48 and open participation of all interested party members.
49

50 ARTICLE IV – MEMBERSHIP AND DUTIES

51
52 **Section 1. MEMBERSHIP:** Membership shall consist of precinct committeepersons (PCPs)
53 elected or selected in accordance with ORS Sections 248.015 through Section 248.029.
54 A PCP may be selected by the Central Committee to fill a vacancy by a majority vote of
55 Central Committee members present at the meeting. A person who applies to be a
56 selected PCP must attend the Central Committee meeting at which their application is
57 presented; at this meeting, the Central Committee will vote on whether to approve the
58 prospective PCP. A selected PCP may not be approved in absentia. No person applying
59 to be a selected PCP may submit their application in between meetings of the Central
60 Committee. Except as provided in Section 248.035, other voting members are:

- 61
62 **A.** Officers or members of the Executive Committee not otherwise elected as precinct
63 committee persons {ORS.248.045 (c)}.
- 64 **B.** Officeholders who are Democrats resident in the County, or persons nominated for public
65 office as Democrats in the biennial primary {ORS.248.045 (c)}.

66
67 **Section 2. DUTIES:** The principal power of the JCDP is vested in the Central Committee, which:

- 68 **A.** Elects the officers of the Central Committee.
- 69 **B.** Fills open elected positions of the Central Committee, including officers, delegates and
70 alternates.
- 71 **C.** Approves the general budget and budget amendments as recommended by the Executive
72 Committee.
- 73 **D.** Passes resolutions.
- 74 **E.** Fills vacancies in County Party offices.
- 75 **F.** Endorses candidates and ballot measure campaigns, as further discussed in these Bylaws,
76 including but not limited to Articles IX and XI.
- 77 **G.** Transacts other business as prescribed and not inconsistent with law, DPO Bylaws, or these
78 Bylaws.

79
80 **Section 3. MEMBER REMOVAL:** ORS 248.029 establishes the process for removing an elected
81 PCP. A selected member of the Central Committee may be removed by a 2/3rds vote of
82 PCPs present at the Central Committee meeting. This vote may be brought about by a
83 motion from the floor requiring a 2/3rds vote for consideration, or by a petition bearing
84 the names and signatures of fifteen members of the Central Committee and previously
85 presented to the Administrative Committee. A motion from the floor which passes the

86 2/3^{rds} requirement may forego the petition process but removal of the PCP in question
87 may not take place until the next Central Committee meeting. The petition must clearly
88 state the reason the PCP is in question of being removed, as must the motion to remove.
89 The JCDP Chair will give sufficient notice to the PCP in question of the petition as soon
90 as possible upon receipt of the petition or passage of the preliminary motion to remove.
91 The Chair will also inform the Central Committee of the petition within one week of
92 receiving it. The meeting in which the PCP removal will be voted on must have the
93 removal stated on its agenda.
94

95 **Section 4.** Save and except as specified herein above, the Central Committee hereby delegates to
96 the Executive Committee the authority to exercise all those powers as authorized by
97 ORS 248.045, except as specifically excluded by said ORS 248.045.
98

99 ARTICLE V – COUNTY OFFICERS AND DELEGATES

100
101 **Section 1. OFFICERS:** The officers of the Central Committee are a Chair, a Vice-Chair, a
102 Secretary and a Treasurer. The officers shall be directly elected by the Central
103 Committee as detailed in these Bylaws, including but not limited to Article VI.
104

105 **Section 2. DELEGATES AND ALTERNATES:** Delegates to the SCC shall be
106 elected in

107 accordance with ORS 248.075 and the DPO Bylaws. Delegates to the CD2 Committee
108 shall be elected in accordance with DPO Bylaws. In accordance with DPO Bylaws, SCC
109 and CD2 delegates and alternates shall be gender-balanced. However, an alternate of any
110 gender may act in the place of a delegate, even if the missing delegate is of a different
111 gender. Alternates are asked to act in place of a delegate in their order of election.
112 Delegates and alternates are expected to attend at least quarterly Central Committee
113 meetings. The JCDP Chair is the SCC Delegation Chair and the JCDP Vice-Chair is the
114 SCC Delegation Vice-Chair and may act as the Chair. The Chair may appoint the Vice-
115 Chair to be the SCC Delegation Chair. At any SCC meeting, the SCC Delegation Chair
116 may appoint a temporary replacement, who is registered to vote in Jackson County as a
117 Democrat, to fill any SCC delegate spot which is not able to otherwise be filled by an
118 SCC delegate or alternate. The temporary replacement appointment will end when the
119 SCC meeting for which they are appointed adjourns. The CD2 Delegation Chair and
120 Vice-Chair shall be elected from among the CD2 delegates. The CD2 delegation officers
121 shall inform the JCDP Chair and Vice-Chair of CD2 delegates' and alternates'
122 attendance at CD2 meetings and report the business of the CD2 Committee to the
123 Executive Committee, in addition to any additional information applicable to the
124 delegation.
125

126 **Section 3. ELIGIBILITY AND FILING:** Any registered Democrat eligible to vote in Jackson
127 County may run and serve in any elected position of the JCDP. Candidates may
128 officially declare their intent to run by notifying the Administrative Committee.

129 However, candidates may also declare their candidacy from the floor of the
130 Organizational Meeting if they do not declare ahead of time. Upon request, PCPs and
131 candidates may be informed of all declared candidates. Two weeks prior to the
132 Organizational Meeting, all PCPs and candidates will be informed of all declared
133 candidates. Candidates will receive all available contact information from the
134 Administrative Committee, unless a PCP requests from the Administrative Committee
135 that some of their contact information be withheld.
136

137 **Section 4. TERM OF OFFICE:** The officers shall be elected for a term beginning at time of
138 election and ending upon the election of their respective successors. If the Secretary is
139 absent for a meeting, the Chair may appoint a temporary Secretary.
140

141 **Section 5. RECALL:** The procedure for recalling an officer, delegate or alternate shall be initiated
142 by a petition stating the reason for recall bearing the names and signatures of twenty
143 members of the Central Committee representing 1/3rd of precincts in which there is an
144 elected PCP. Once this petition is filed with the Office Manager, notice will immediately
145 be sent out to PCPs and the recall vote will take place at the next regularly scheduled
146 Central Committee meeting. A 2/3rds vote of present elected PCPs is necessary to recall
147 an officer, delegate or alternate. If the recall effort is successful, the officer, delegate or
148 alternate is removed effective immediately. The vacant position shall be filled by an
149 election held at a regularly scheduled Central Committee meeting within 75 days of the
150 vacancy. A simple majority vote of present PCPs shall be required to elect a delegate or
151 alternate. A simple majority vote of present elected PCPs shall be required to elect an
152 officer.
153

154 Section 6. VACANCIES

- 155
- 156 **A.** Vacancies in the position of any elected officer, delegate or alternate shall be filled in a
157 subsequent meeting of the Central Committee. All PCPs, delegates, alternates and officers shall
158 be removed from office effective immediately if they cease to be a registered Democrat or are
159 no longer eligible to vote in Jackson County. In the case of the vacancy of the Chair, the Vice-
160 Chair shall become the Acting Chair. Within 75 days of the vacancy, an election to fill the
161 position of Chair for the remainder of the previous Chair's term shall be held at a regularly
162 scheduled Central Committee meeting requiring a simple majority of present elected PCPs to
163 elect.
- 164 **B.** The Executive Committee shall have the power, by a 2/3rds vote of those present and
165 voting, to declare the Chair as incapacitated and unable to fulfill the duties of the Chair. The
166 Vice-Chair shall become Acting Chair for a period of up to 75 days or until the next regularly
167 scheduled Executive Committee meeting, whichever comes first, or until the incapacity ends, as
168 determined by the Executive Committee, or until the Central Committee determines the
169 incapacity is permanent and removes the Chair from office through a process as stated in
170 Section 5 of this Article.
171

172 **Section 7. DUTIES:** The duties of the JCDP officers, and the line of succession to the Chair, shall
173 be as follows:

174

175 **A. CHAIR:** The Chair shall:

- 176 1. Preside at all meetings of the Central, Executive and Administrative Committees and
177 prepare a provisional agenda for each meeting;
- 178 2. Be the principal spokesperson for the Jackson County Democratic Party;
- 179 3. Comply with Oregon statutes pertaining to the administration of the Central Committee, its
180 Organizational Meeting and other matters;
- 181 4. Be a delegate to the State Central Committee and be the Delegation Chair, as specified in
182 Section 2 of this Article;
- 183 5. Vote only when the vote is done by secret ballot or if their vote will cause or block the
184 attainment of a necessary vote count requirement;
- 185 6. Perform other such duties as may be assigned by the Central Committee, Executive
186 Committee, and/or the Administrative Committee.

187

188 **B. VICE-CHAIR:** The Vice-Chair shall:

- 189 1. In the absence of the County Chair, or in the event of the Chair's inability to act as
190 determined by the Executive Committee, the Vice-Chair shall perform the duties of the County
191 Chair;
- 192 2. Be the secondary spokesperson for the Jackson County Democratic Party.
- 193 3. Be a delegate to the State Central Committee and be the Delegation Vice-Chair, as specified
194 in Section 2 of this Article;
- 195 4. Perform other such duties as may be assigned by the Central Committee, Executive
196 Committee, and/or Administrative Committee.

197

198 **C. SECRETARY:** The Secretary shall:

- 199 1. Record and maintain minutes of the Central, Executive and Administrative Committees;
- 200 2. Distribute these minutes to the members of each respective Committee;
- 201 3. Maintain the records of adopted resolutions, and adopted bylaws and standing rules
202 changes;
- 203 4. Perform other such other duties as may be assigned by the Central Committee, Executive
204 Committee, and/or Administrative Committee.

205

206 **D. TREASURER:** The Treasurer shall:

- 207 1. Be the custodian of all funds, securities and financial records of the JCDP;
- 208 2. Perform other such duties as may be assigned by the Central Committee, Executive
209 Committee, and/or Administrative Committee.

210

211 **Section 8. DELEGATES:** Delegates shall attend and represent the Central Committee in all
212 scheduled meetings of the State Central Committee and 2nd Congressional District
213 Committee. Missing three consecutive meetings shall be grounds for removal from the
214 position, unless excused by the JCDP Chair or Vice-Chair due to illness, family matters,
215 other business of the Party, or other extenuating circumstances as determined by the
216 Chair or Vice-Chair. If a delegate will not be attending an SCC or CD2 meeting, as
217 applicable, alternates must be contacted in order of election as soon as possible. If a
218 delegate misses three consecutive meetings, the Chair or Vice-Chair will report the
219 absences to the Central Committee. Alternates are expected to attend meetings as

220 requested. Alternates who miss three consecutive meetings which they were requested to
221 attend are also subject to the guidelines described in this Section.
222

223 ARTICLE VI – CENTRAL COMMITTEE

225 **Section 1. ORGANIZATIONAL MEETING:** The Central Committee meeting to elect officers
226 and delegates for the next biennial term shall be known as the Organizational Meeting
227 and shall be conducted according to ORS 248.033 through 248.035. The Organizational
228 Meeting shall be held in January of every odd-numbered year during the regularly
229 scheduled Central Committee meeting. The election of officers, delegates and alternates
230 shall be the sole agenda item of this meeting. Those elected shall take office effective
231 immediately upon election. A simple majority of present elected PCPs is required to
232 elect an officer. A simple majority of all present PCPs is required to elect delegates and
233 alternates. The balloting process shall be determined by the Administrative Committee.
234 The Organizational Meeting shall conclude with an announcement of all standing
235 committees which will be filled at the first regular meeting following the Organizational
236 Meeting.
237

238 **Section 2. REGULAR MEETINGS:** Regular meetings of the Central Committee shall be called
239 at least quarterly at such times and places as may be proposed by the Administrative
240 Committee and accepted by the Executive Committee.
241

242 **Section 3. SPECIAL MEETINGS:** Special meetings of the Central Committee may:

- 243 A. Be called by the Chair at such times as the Chair shall deem necessary.
- 244 B. Be called upon the vote of a majority of those present and voting of the Executive
245 Committee.
- 246 C. Be called by petition bearing the names and signatures of fifteen members of the Central
247 Committee representing 1/3rd of precincts in which there is an elected PCP.
248

249 **Section 4. NOTICE:** Notice of all meetings shall be given to all members of the Central
250 Committee at least six days prior to the date of the meeting as required by ORS 248.012.
251 The notice shall specify the time, date and place and a provisional agenda of the
252 meeting.
253

254 **Section 5. QUORUM:** A quorum shall:

- 255 A. Consist of at least ten members of the Central Committee.
- 256 B. May be ascertained by the Chair by requiring each precinct committee person to stand and be
257 identified. In the absence of a quorum, the Chair will not open the meeting and no business may
258 be transacted.
259

260 **Section 6. Section 6. Electronic Meetings:**

261
262 Any regular or special meetings may be called as an electronic meeting provided that the
263 means for all participants to be addressed and informed and to address and inform the
264 chair and the assembly is provided
265

266 **Section 7** **CONDUCT OF MEETINGS:** In accordance with ORS, including but not limited to
267 ORS 248.035(b), only elected precinct committeepersons and those selected to fill
268 vacancies; those persons holding public office; Democratic candidates selected through
269 a Primary Election; and members of the Executive Committee who have been granted
270 voting privileges by these Bylaws shall be permitted to participate in the transaction of
271 business. Proxies shall not be permitted at any meeting of the Central Committee. At the
272 discretion of the Chair, time limits and format may be set on agenda items and debate on
273 any issue, provided the Chair prescribes the limits prior to taking up the item or issue.
274

275 ARTICLE VII – ADMINISTRATIVE COMMITTEE

276

277 **Section 1. AUTHORITY:** The Administrative Committee shall:

- 278 A. Meet to consider a work plan for the upcoming term within one month on the Organizational
279 meeting of the Central Committee.
- 280 B. Serve as the personnel committee for the Central Committee. Upon the recommendation of
281 the Chair, it may also employ and release all paid personnel, provided that funds have been
282 budgeted as required by these Bylaws.
- 283 C. Review all contracts pertaining to the business of the Central Committee.
- 284 D. Perform such other duties as the Central and Executive Committees may direct, subject to
285 these Bylaws.

286

287 **Section 2. MEMBERSHIP:** The membership of the Administrative Committee shall be the
288 officers of the Central Committee.

289

290 **Section 3. MEETINGS:** Meetings of the Administrative Committee can be called by the Chair or
291 at the request of two members of the Administrative Committee. Meetings shall be held
292 at least quarterly.
293

294 ARTICLE VIII – EXECUTIVE COMMITTEE

295

296 **Section 1. AUTHORITY:** The Executive Committee will oversee all activities planned and
297 organized by the standing committees and the subcommittees thereof.

298

299 **Section 2. MEMBERSHIP:** The membership of the Executive Committee shall be:

- 300 A. The officers of the Central Committee;
- 301 B. The delegates, or alternate(s) acting in place of delegate(s), to the State Central Committee;
- 302 C. The delegates, or alternate(s) acting in place of delegate(s), to the Congressional District 2
303 Committee;
- 304 D. The Chair, or Vice-Chair acting as the Chair’s alternate, of all Standing Committees;
- 305 E. The Chair, or Vice-Chair acting as the Chair’s alternate, of all officially chartered Democratic
306 City and Area Clubs and Caucuses.

307

308 **Section 3. MEETINGS:** The meetings of the Executive Committee shall be held upon the call of

309 the Chair, or by five members of the Executive Committee with notice signed by these
310 five members and sent to all members of the Executive Committee.
311

312 ARTICLE IX – STANDING, AD HOC AND SUBCOMMITTEES

313
314 **Section 1. STANDING COMMITTEES:** The standing committees of the JCDP shall be:

- 315 **A. Budget and Finance** – the Budget and Finance Committee shall oversee the JCDP budget
316 in consultation with the Treasurer. The Budget and Finance Committee shall also oversee the
317 dispensation of funds to all caucuses and committees, whether in the approved budget or not.
318 All funding requests must first be proposed to the Budget Committee Chair and JCDP Chair.
319 The Budget and Finance Chair, in consultation with the Committee, shall develop a process for
320 requesting and dispensing funds.
- 321 **B. Platform & Resolutions** – the Platform & Resolutions Committee (PRC) shall handle all
322 proposed resolutions of the JCDP. The PRC Chair, in consultation with the PRC, shall develop a
323 face sheet and outline for proposed JCDP resolutions and make them available to all PCPs. Any
324 member of the Central Committee may propose a resolution. Resolutions must be submitted to
325 the PRC Chair and JCDP Chair a minimum of 25 days prior to the next regularly scheduled
326 Central Committee meeting in which the resolution is to be discussed and voted on. The PRC
327 may recommend passage or not of any proposed resolutions. A simple majority vote of PRC
328 members is required to pass a resolution out of Committee and up for a full vote of the Central
329 Committee. Resolutions without a recommendation or a do-not-pass recommendation may be
330 put up for a vote of the Central Committee if 2/3^{rds} of present PCPs at a regularly scheduled
331 Central Committee meeting support the motion. Passage of a resolution takes a simple majority
332 of PCPs present. Resolutions submitted with less than 25 days’ notice require a 2/3^{rds} majority
333 of PCPs present. No resolution is valid which has not first been submitted to the PRC Chair and
334 JCDP Chair. The PRC is also responsible for the JCDP Platform Convention, further discussed
335 in Article XII of these Bylaws.
- 336 **C. Rules** – the Rules Committee shall handle all proposed standing rules and bylaws changes.
337 No standing rule is valid which conflicts with these Bylaws. The Rules Chair, in consultation
338 with the Rules Committee, shall develop a face sheet and outline for proposed JCDP Standing
339 Rules and Bylaws changes. Proposed standing rules and bylaws changes must be submitted to
340 the Rules Chair and the JCDP Chair a minimum of 25 days prior to the next regularly scheduled
341 Central Committee meeting in which the proposed standing rules or bylaws change will be
342 made known to the full Central Committee for debate and discussion at the following Central
343 Committee meeting. The Rules Committee may recommend passage or not of any proposed
344 standing rules or bylaws change. A simple majority vote of Rules Committee members is
345 required to pass a proposed standing rules or bylaws change out of Committee and up for a full
346 vote of the Central Committee. Proposed changes without a recommendation or a do-not-pass
347 recommendation may be put up for a vote of the Central Committee if 2/3^{rds} of present PCPs at
348 a regularly scheduled Central Committee meeting support the motion. Not following any part of
349 this process will require a 2/3^{rds} vote to pass the standing rules change, otherwise a simple
350 majority is necessary to adopt. With the exception of caucus additions as stated in Article X, all
351 bylaws changes require a 2/3^{rds} vote, further discussed in Article XV of these Bylaws. No
352 proposed standing rules or bylaws change is valid which has not first been submitted to the
353 Rules Chair and the JCDP Chair.

- 354 **D. Campaign** – the Campaign Committee shall be the primary campaign arm of the JCDP,
 355 handling all campaign business as determined by the Campaign Committee Chair and JCDP
 356 Chair. The Campaign Committee Chair, with the Committee, shall also oversee the JCDP
 357 endorsement process, further discussed in Article XI of these Bylaws.
- 358 **E. Communications** – the Communications Committee shall maintain the JCDP website, all
 359 JCDP social media, unless the Committee has otherwise delegated responsibility to a caucus,
 360 etcetera. The Communications Committee Chair shall be in charge of creating and dispensing
 361 press releases related to JCDP activity and passage of resolutions in consultation with the JCDP
 362 Chair, unless otherwise instructed by the JCDP Chair or Administrative, Executive or Central
 363 Committees.
- 364 **F. Community/Voter Outreach** – the Community/Voter Outreach Committee (Outreach)
 365 shall be in charge of JCDP involvement in fairs, festivals, parades, marches, rallies, protests,
 366 etcetera. Outreach shall also oversee JCDP involvement with elected officials, such as writing
 367 letters and making phone calls regarding legislation.
- 368 **G. Office Management** – the Office Management Committee shall oversee the regular
 369 operation of the JCDP office, perform credentialing duties, maintain PCP data and other such
 370 business as instructed by the JCDP Chair and/or the Office Manager, who is the Chair of the
 371 Office Management Committee.
- 372 **H. Technology** – the Technology Committee (Tech) shall oversee the maintenance,
 373 installation, and other business related to JCDP electronics and technology in consultation with
 374 the JCDP Chair. Proposals for the purchase or rental of technology for the JCDP must first be
 375 submitted to the Tech Committee Chair and JCDP Chair before going through the regular funds
 376 request process.
- 377 **I. Neighborhood Leader Program** – the Neighborhood Leader Program Committee (NLP)
 378 shall oversee the JCDP’s implementation of the Neighborhood Leader Program and encourage
 379 Neighborhood Leaders to become PCPs if they are not already. The NLP Chair’s duties include
 380 but are not limited to contacting Neighborhood Leaders, maintaining voter pledge cards,
 381 keeping in contact with the DPO Neighborhood Leader Program as needed, and regularly
 382 updating the JCDP Administrative, Executive and Central Committees on the Program.
- 383 **J. Fundraising** – the Fundraising Committee shall plan the fundraising events for the JCDP
 384 and oversee their implementation. In consultation with the Communications Committee, the
 385 Fundraising Committee shall advertise these events. The Fundraising Committee must, at
 386 minimum, plan two fundraising events per year. All events must be approved by a majority vote
 387 of the Executive Committee. The Fundraising Committee shall work with the Budget
 388 Committee to determine estimates regarding total expenditures and income associated with the
 389 work of the Fundraising Committee.

390

391 **Section 2. OFFICERS AND MEMBERS:** With the exception of the Office Management Chair,
 392 as specified in this Article, all standing committee chairs and vice-chairs shall be elected
 393 by their standing committee. A PCP, or person under the age of 18 with a declared
 394 interest of becoming a PCP, may become eligible to be a member of a standing
 395 committee by expressing their desire to the Central Committee. A majority vote of the
 396 Central Committee is required to be elected to a standing committee. Each standing
 397 committee may consist of 13 members, not including the JCDP Chair and Vice-Chair.
 398 The JCDP Chair and Vice-Chair are automatic members of all standing committees. An
 399 ad hoc nominating committee shall handle all nominations for standing committees and

400 will solicit nominations for committees which receive less than 13 nominations. At the
401 first regular meeting following the Organizational Meeting, standing committees shall
402 be populated by ballot, or by acclamation if there are fewer than 13 nominations for a
403 committee. Nominations from the floor are allowed. The JCDP Chair shall announce
404 and facilitate the first meeting of each standing committee following this election. The
405 first order of business of the first meeting of a standing committee following its
406 population shall be to elect the Standing Committee Chair, Vice-Chair and Secretary.
407 Committee Chairs shall oversee their committee, call meetings, inform members of
408 relevant information, inform the Executive Committee of any membership changes in
409 their committee, and take other action within the scope of the committee and as
410 instructed by the Central Committee. In the absence of the Committee Chair and Vice-
411 Chair, the JCDP Chair and Vice-Chair may serve as the Committee Chair or Vice-Chair.
412 There is no limitation regarding the number of committees on which a person may serve
413 or be an officer; however, it is highly encouraged that the Central Committee consider
414 diversity of participation when electing members. Each committee may determine by
415 vote whether or not to allow non-committee members into committee meetings. A
416 committee member who misses two or more consecutive committee meetings has
417 effectively resigned unless they are excused by the committee chair. A committee
418 member's absence is to be excused by the committee chair if advance notice is given
419 and it is due to illness, family matters, other business of the Party, or other extenuating
420 circumstances as determined by the committee chair. At least six days' notice is to be
421 given to committee members for committee meetings.
422

423 **Section 3. AD HOC AND SUBCOMMITTEES:** The Central Committee or Executive
424 Committee may appoint ad hoc committees by a 2/3^{rds} vote of members present at the
425 meeting. The method of appointment to the ad hoc committee shall be decided by a
426 majority vote of the Central or Executive Committee at the time the ad hoc committee is
427 created or may be included in the motion to establish the committee. Unless otherwise
428 specified in the motion, the Central or Executive Committee shall select one of the
429 methods outlined in the rules of order described in Article XIV for appointment to the ad
430 hoc committee. Subcommittees of a standing committee may be formed by a standing
431 committee chair or by a vote of 2/3^{rds} of committee members present.
432

433 **Section 4.** *The absence of either or both the JCDP Chair and the JCDP Vice-Chair from a*
434 *committee meeting shall not cause the failure to achieve a quorum for conducting*
435 *committee business*
436

437 ARTICLE X – CAUCUSES, ACTION GROUPS AND OTHER LEADERSHIP POSITIONS

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439
440 **Section 1. CAUCUS CHARTER:** Caucuses may be chartered by a PCP submitting a proposed
441 mission statement to the Rules Committee Chair and the JCDP Chair. If the mission
442 statement is validated by the Rules Committee Chair and JCDP Chair, the PCP
443 proposing the caucus must then gather the names and signatures of at least fifteen PCPs
444 on a petition displaying the proposed mission statement of the caucus. Once this process
445 is completed, the caucus must be approved by a simple majority vote of all PCPs present
446 at the next regularly scheduled Central Committee meeting. Within 90 days of approval,

447 the new caucus must work with the Rules Committee to create a set of bylaws. If bylaws
448 are not created in this timeframe, the caucus is nullified and must go through the regular
449 approval process again. Approved caucuses will be listed in these Bylaws. Whereas
450 regular bylaws amendments require a 2/3rds vote, caucus additions require a simple
451 majority.

452
453 **Section 2. CAUCUS PURPOSE:** Caucuses are meant to encourage people with similar interests
454 to be active in supporting the Democratic Party and to inform the Democratic Party of
455 current issues affecting the community. The purpose of granting official recognition is to
456 enable the caucus to participate in the policy decisions and the outreach programs of the
457 JCDP. Caucuses may also be asked by the JCDP Chair to pursue certain goals or issues
458 within the scope of their caucus. Caucuses may also represent the JCDP at events within
459 the scope of their caucus if granted approval by the JCDP Executive Committee.
460 Caucuses must coordinate events with the JCDP Administrative Committee and, during
461 elections, with the DPO CD2 Committee if requested by the DPO CD2 Committee and
462 permitted by the JCDP Chair.

463
464 **Section 3. OFFICERS AND MEMBERS:** The chief petitioner for the formation of the caucus
465 will serve as acting chair of the caucus. Within thirty days of caucus bylaws approval,
466 the caucus must meet to elect officers as specified in their bylaws. All caucuses must at
467 minimum have officer positions of chair and vice-chair. If a caucus is without a chair or
468 vice-chair acting as a chair for more than sixty days, the caucus falls dormant. A caucus
469 may become active again once a PCP, or person under the age of 18 with a declared
470 interest of becoming a PCP, informs the JCDP Chair of their desire to be the caucus
471 chair. Any PCP, or person under the age of 18 with a declared interest of becoming a
472 PCP, may be a member of any caucus by informing the caucus chair of their desire.
473 Caucus chairs shall regularly update the Office Management Committee with a list of
474 their members.

475
476 **Section 4. CAUCUSES OF THE JCDP:** The current caucuses of the JCDP are:
477 **A. Environment** – The Environment Caucus supports and promotes local, statewide, and
478 national groups, campaigns, and activities that increase environmental quality and sustainable
479 energy.
480 **B. Health Care** – The Health Care Caucus helps our community members become
481 familiar with local health issues and increase access to care.
482 **C. Labor** – The Labor Caucus shall inform the JCDP of events and actions relating to Labor
483 issues pertinent to the scope of the JCDP.
484 **D. Latino** – The Latino Caucus shall listen and act in supporting our Latinx community and
485 inform the JCDP of events and actions relating to Latinx issues pertinent to the scope of the
486 JCDP.
487 **E. LGBTQ** – The LGBTQ Caucus advocates for and promotes community awareness of
488 LGBTQ inclusive policies, recruits and supports LGBTQ-identified candidates for elective
489 office and participates in the policy decisions and the outreach programs of the JCDP to
490 maximize support of the Democratic Party and its endorsed candidates.
491 **F. Veterans** – The Veterans Caucus shall inform the JCDP of events and actions relating to
492 veterans’ issues pertinent to the scope of the JCDP.
493 **G. Youth & SOU** – The Youth & SOU Caucus is dedicated to expanding the involvement and
494 citizenship of students through knowledge of current events and volunteer opportunities. The

495 Caucus shall also oversee the formation and implementation of Democratic clubs at schools in
496 Jackson County. The Caucus encourages greater political awareness at SOU while providing a
497 means for like-minded college students to get involved in Democratic politics on the local level
498 as well encourage interest in state and national politics.
499

500 **Section 5. CITY AND AREA CLUBS:** Clubs of the JCDP are officially chartered through the
501 JCDP by a majority vote of the Central Committee. They may act as their own entities
502 which support the Democratic Party within a geographical location in Jackson County.
503 They may establish their own bylaws and operating procedures without the involvement
504 of the JCDP. They may receive support from and collaborate with the JCDP but may not
505 act on behalf of the JCDP unless granted permission from the Executive Committee, or
506 the JCDP Chair if the club matter is urgent and cannot wait for a vote of the Executive
507 Committee. If the JCDP Chair grants permission, they must report the action of the club
508 to the Executive Committee at the next meeting of the Executive Committee. The
509 current clubs of the JCDP are:

510 **A. Mountain Meadows** – The Mountain Meadows Club is organized at the Mountain
511 Meadows Community in Ashland. The Mountain Meadows Club shall inform the JCDP of
512 events and actions relating to the Mountain Meadows community pertinent to the scope of the
513 JCDP.
514

515 **Section 6. ACTION GROUPS:** The JCDP Chair may form action groups regarding certain issues.
516 Any registered Democrat in Jackson County may be a member of an action group. The
517 facilitator of each action group shall be chosen by the members of the action group. The
518 facilitator of an action group must either be a PCP or have submitted an application to
519 become a PCP. The purpose of these action groups is at the discretion of the JCDP
520 Chair, the facilitator, the members of the action group, and the Central, Executive, and
521 Administrative Committees. Action groups may be formed at the discretion of the JCDP
522 Chair, or by a 2/3^{rds} vote of either the Central or Executive Committee. An action group
523 may be disbanded by a 2/3^{rds} vote of either the Central or Executive Committee. The
524 action group facilitator may appeal the disbandment of their action group to another
525 body. Action groups must coordinate events with the JCDP Administrative Committee
526 and, during elections, with the DPO CD2 Committee if requested by the DPO CD2
527 Committee and permitted by the JCDP Chair.
528

529 **Section 7. OTHER LEADERSHIP POSITIONS:** At the discretion of the JCDP Chair or 2/3^{rds} of
530 the Central, Executive or Administrative Committee, other leadership positions may be
531 established. If the JCDP Chair wants to create another leadership position, the position
532 must be ratified by a majority vote of the Executive Committee. The role, scope and
533 purpose of these positions are established by the founding body. The positions are active
534 until dissolved by the founding body.
535

536 ARTICLE XI – ENDORSEMENT PROCESS

537
538 **Section 1. DEFINITION AND PURPOSE:** Endorsement includes, but is not limited to, officially
539 or unofficially supporting a candidate or ballot measure campaign, campaigning for
540 them, providing funds to them, or giving any sort of support to them. The purpose of
541 endorsing a candidate or ballot measure campaign is to help elect the candidate, or pass
542 or defeat the ballot measure. A Democratic candidate is any candidate who is a

543 registered Democrat and has announced intentions to file or has filed to run for election.

544

545 **Section 2.**

ORIGINATION AND SCOPE: The process for endorsing candidates and ballot measure campaigns must originate with the Campaign Committee, unless stated otherwise in these Bylaws and through the processes discussed in them. The JCDP may endorse candidates during special elections and general elections. During a primary election in which more than one Democratic candidate is filed, the JCDP shall not endorse a candidate. The JCDP shall not endorse any candidate during an intra-Democratic Party election. Endorsements not originating with the Campaign Committee must take a 3/4th vote of Central Committee members present at the meeting. Advance notice of the endorsement vote must always be given to all Central Committee members as soon as possible and within 10 days of the candidate filing deadline passing. No candidate may be endorsed who is not a registered Democrat unless by a 2/3rds vote of the Central Committee. Democratic candidates in general elections automatically have the endorsement of the JCDP, except by a 2/3rds vote of the Central Committee to oppose or not endorse a Democratic candidate. All Democratic candidates in special elections and both sides of a ballot measure in any election must be invited to participate in the endorsement process, except by a unanimous vote of the Campaign Committee and a 2/3rds vote of the Executive Committee. Any member of the Central Committee may independently campaign for any candidate or ballot measure campaign, regardless of endorsement status.

564

565 **Section 3.**

PROCESS: A minimum of five months before a scheduled special election and maximum of one month after a primary election, the Campaign Committee Chair must call a meeting of the Committee. During this meeting, the Campaign Committee shall determine the specific endorsement process for the upcoming election, including which, if any, non-Democratic candidates to include in the process. Without exception, this meeting is open only to Campaign Committee members. Additionally, except as provided in Section 4 of this Article, candidates or those considering becoming candidates may not be members of the Campaign Committee. Once a process is determined by the Campaign Committee, it must be reported to the Administrative Committee. Unless there is unanimous objection from the Administrative Committee, the process is then reported to the Central Committee a minimum of ten days prior to the Central Committee meeting in which the endorsement vote is to take place. The Central Committee vote to endorse a candidate, unless otherwise specified, takes a simple majority of Central Committee members present. The Central Committee vote to support or oppose a ballot measure takes a 2/3rds majority of Central Committee members present.

581

582 **Section 4.**

USE OF ENDORSEMENT: The JCDP may offer any resources or services not prohibited by law to an endorsed candidate or ballot measure campaign. The candidate or campaign may choose to refuse or accept any of the services offered. The JCDP may not endorse any candidate who has explicitly stated to any member of the Administrative Committee that they do not want the endorsement of the JCDP. The JCDP Chair, unless they delegate otherwise, will oversee the implementation of endorsement services. Upon endorsement, candidates and/or their proxies and

588

589 representatives from ballot measure campaigns should be invited to Campaign
590 Committee meetings, as determined by the Campaign Committee Chair.
591

592 ARTICLE XII – PLATFORM CONVENTIONS

593

594 **Section 1. PURPOSE:** The purpose of the JCDP Platform Convention shall be to adopt a platform
595 for the JCDP and submit to the DPO a list of nominees for delegates and alternates to
596 the DPO Platform Convention. The JCDP Convention Chair shall submit portions of the
597 adopted platform most useful and relevant to the DPO Platform to the DPO Platform &
598 Resolutions Committee. No other business shall be conducted during the Platform
599 Convention beyond the creation and adoption of a JCDP Platform and selection of DPO
600 Platform delegates and alternates.
601

602 **Section 2. CONVENTION CALL:** The Platform & Resolutions Committee, in consultation with
603 the Administrative Committee, shall call a JCDP Platform Convention at least 90 days
604 prior to the DPO Platform Convention. The PRC shall determine which Article
605 Committees will meet during the Convention. The PRC shall determine the Convention
606 agenda and schedule. The location and date of the Convention shall be determined by
607 the PRC and Administrative Committee. The PRC is responsible for drafting a platform
608 and, in consultation with the Rules Committee, creating Convention Rules and
609 Convention procedures. At least 30 days prior to the Convention, the JCDP must provide
610 Central Committee members with a draft platform and inform them of the time, place,
611 rules, agenda, and any fees for the convention. By a 2/3^{rds} vote of the PRC and
612 Administrative Committee or 2/3^{rds} vote of the Central Committee, the JCDP may
613 withhold a Platform Convention. The PRC Chair shall be the Platform Convention
614 Chair, unless they yield to the PRC Vice-Chair or wish to elect a Convention Chair. The
615 PRC Chair may, under their Article IX powers, appoint a subcommittee for the creation
616 of the Convention. If they do, the PRC Convention Subcommittee Chair may also serve
617 as the Platform Convention Chair at the discretion of the PRC Chair.
618

619 **Section 3. DELEGATES:** All registered Democrats residing within Jackson County are eligible to
620 participate at the Convention. Convention delegates shall make their intention to attend
621 known to the JCDP Chair and PRC Chair no less than ten days prior to the Convention.
622 Prospective delegates, using a form response created by the PRC, shall make known
623 which Article Committees they would like to participate in. The PRC Chair will appoint
624 delegates to each Article Committee. The Convention Chair may, at their discretion,
625 appoint additional delegates after the ten-day deadline has passed up until the call to
626 order of the Convention.
627

628 **Section 4. CONVENTION AND COMMITTEE OFFICERS:** The Convention Chair shall
629 appoint a Convention Vice-Chair or Vice-Chairs and as many Secretaries as deemed
630 necessary. The Convention Chair shall also appoint to each Article Committee a
631 Committee Chair, Recording Secretary, and Credentials Liaison.
632

633 **Section 5. PLATFORM CREATION:** Each Article Committee shall determine a process for

634 creating Article planks and a preamble relevant to their article through a process as
635 determined by the Convention Chair in consultation with the Article Committee Chairs.
636 The maximum number of Articles and planks of each Article shall be predetermined by
637 the PRC. Once an Article Committee’s allotted time is over, business of the Committee
638 must stop unless otherwise granted by the Convention Chair. Each Article, preamble and
639 plank must be approved by a simple majority of delegates present and voting.
640 Amendments may be made from the floor by a 2/3^{rds} vote. Planks may be petitioned for
641 addition to an article from the floor through a process previously determined by the PRC
642 and Rules Committee.

643
644 **Section 6. INTERIM PLATFORM AMENDMENTS:** The Central Committee may amend the
645 JCDP Platform in between Conventions by a 2/3^{rds} vote of the Central Committee using
646 a process as determined by the PRC.
647

648 ARTICLE XIII – FISCAL YEAR

649
650 The JCDP fiscal year shall close the 30th day of June unless otherwise determined by the Budget
651 Committee Chair and the Administrative Committee.
652

653 ARTICLE XIV – PARLIAMENTARY AUTHORITY

654
655 The rules of procedure contained in the most recent edition of Robert’s Rules of Order shall govern the
656 Jackson County Democratic Party and all of its committees in all cases in which they are applicable
657 and are consistent with the laws of the State of Oregon, DPO Bylaws, these Bylaws and JCDP Standing
658 Rules. The JCD rules chair may appoint a parliamentarian to act as such in all meetings in which said
659 parliamentarian is a part, as approved by the rules committee. If said parliamentarian is absent, or said
660 position remains vacant, the JCD chair may appoint a temporary parliamentarian.
661

662 ARTICLE XV – AMENDMENTS AND RULES

663
664 Unless otherwise noted in these Bylaws, including but not limited to Article IX and Article X of these
665 Bylaws, these Bylaws may be amended at any regular meeting of the Central Committee by a 2/3^{rds}
666 vote of those committee members present, provided that each member of the Central Committee has
667 been given at least ten days’ notice of the proposed amendment along with the portion of the Bylaws to
668 be changed. Standing Rules changes require a simple majority to adopt, contingent to these Bylaws
669 including but not limited to Article IX. The Rules Committee Chair may make any grammatical,
670 clarifying or otherwise scrivener’s corrections to the Bylaws and Standing Rules which do not change
671 the intent or meaning of the Bylaws or Standing Rules, provided that the Rules Committee and
672 Executive Committee are made aware of these changes at the regular meetings of the aforementioned
673 Committees. A member of the Rules or Executive Committee may object to any corrections made by
674 the Rules Committee Chair, in which case the correction must follow standard amendment procedures.

675 JACKSON COUNTY DEMOCRATIC PARTY BYLAWS

